



PennTRAIN

Pennsylvania Training, Resource, and Information Network

Vehicle Maintenance Management and Inspection (VMMI) Workshop

March 12 to 14, 2019 at Centre Area Transportation Authority (CATA) Administrative Office
2081 W. Whitehall Road, State College, PA 16801

This three-day program is designed to improve the maintenance oversight of fleets of smaller transit vehicles (i.e., less than 25-foot length). It is based on an established maintenance training curriculum developed by Halsey King of Halsey King and Associates and applied to countless vehicle fleets nationwide, to which the Community Transportation Association of America (CTAA) has added a layer of testing, certification and performance quality.

A unique training and certification program for maintenance managers and staff, the VMMI training program promotes the community transportation industry's commitment to safe, reliable transportation through building up the professional skills of maintenance personnel and managers.

Training Agenda

Tuesday, March 12, 2019 – 8 AM to 5 PM

- Practical and legal reasons for proper inspection and preventive maintenance
- DOT requirements - Federal Motor Carrier Safety Regulations
- DOT requirements – Federal Motor Vehicle Safety Standards
- Principles of vehicle safety inspection
- Hands-on training of vehicle safety inspection
- Vehicle safety inspection testing

Wednesday, March 13, 2019 – 8 AM to 5 PM

- Relationship between maintenance and operations
- The manager's role in maintenance
- Cost centers of fleet maintenance
- Efficient and effective forms and reporting
- How technology helps maintenance management
- Manufacturers' standards and expectations

Thursday, March 14, 2019 – 8 AM to 4 PM

- Maintenance outsourcing – when and how to manage it
- Review and final examination

Presented by: Community Transportation Association of America (CTAA) c/o Halsey King, SAE of Halsey King and Associates

Cost: \$290. PPTA [cancellation policy](#) applies.



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Meals: Lunch and breaks will be provided. Please inform Sara Bowden at sara@ppta.net of any dietary restrictions at least one week in advance.

Lodging: [Courtyard by Marriott](#) (1730 University Drive, State College, PA 16801)
Room block is available for the nights of March 11, 12, & 13 at the government rate of \$101/night plus taxes. [Click here to book online](#) or call 814-238-1881 (ask for PennTRAIN block). Rooms will be released on February 7 (or when sold out).

Shuttle Transport: CATA has very limited parking options at this time. To best accommodate you, CATA is providing a shuttle, which will depart from the front of the Courtyard by Marriott at 7:40 AM each day. The Courtyard is located at 1730 University Drive, State College, PA 16801, and parking there is free and plentiful. The shuttle will return to the Courtyard at the conclusion of each day's training. Please utilize this shuttle to avoid parking at CATA and potentially impacting their operations.

Attire: Casual. Because it can be a challenge to keep the meeting room at a temperature that accommodates everyone, we recommend bringing a sweater or jacket to stay comfortable.

Maximum Class Size: 20

Attendee Registration:

Submit to Sara Bowden, PennTRAIN Program Coordinator
Email: sara@ppta.net Fax: 717-234-7176 Mail: 115 Pine Street, Harrisburg, PA 17101

Organization Name: _____

Attendee Name: _____

Attendee Title: _____

Attendee Email Address: _____

Attendee Phone Number: _____

Organization Contact Name: _____

Organization Contact Email Address: _____

Method of Payment: Please invoice me OR Check enclosed # _____